

Riffenburgh PTO minutes March 26, 2018

- 1.) Treasurers report:(Amanda)
The beginning balance was \$42,334.75. Income was from Missoula's children's theater (\$2307.00). Expenses were the Book room mini grant set aside (\$6300), anti-bullying assembly (\$350), Missoula children's Theater (\$3066), Colorado Odyssey of the Mind fees (\$300) and Literacy mini grant (\$639.14). The ending balance on February 28, 2018 was \$33,986.61.
- 2.) Mini grants: (Amanda)
 - a.) *Kelly Sharp Mountain Bike Club:* She will be supervising a bike club and mountain bike club (April-May; 4th and 5th grade). She is requesting snack money for kids. Mrs. Sharp will be participating and program is promoted by Safe Route to Schools and the Overland Bike club. April 20th to May 8th. Asking for \$240. PTO voted and decided to award and fund at 50%. \$120 awarded.
 - b.) *Val Zell After School Homework Club:* She will be supervising the group of 4th and 5th grade kids one time per week right after school. There will be up to 20 kids, begins next week and requesting \$100 for snacks. All voted for yes.
- 3.) VIPs report/updates: see below
- 4.) Old business:
 - a.) Bylaws update: Another meeting is being scheduled to finish the review task.
 - b.) FFN/Silent auction: April 20th. The walk will happen from 3:30-4:30. Fun night will occur from 4:30-6:30 and there will be a GIFT CARD silent auction, Garlic Knot pizza and knots, teacher-and-me features, teacher wish list and Kona ice. Currently, coordinator is working on prices for food, on space reserving, finding volunteer students at Lesher and with the 5th grade student council. Silent auction gift cards for \$25 are being collected in the classrooms. The teacher features and teacher wish list will have bidding increments of \$5. Discussion about how to handle the situation when money comes in for teacher but will not cover what is on their wish list. Volunteer letter to Ms. Herrick is going to be drafted. Signage will need to get done by Janie Broderick. There will be bake sale items available for purchase. In addition we will have an organized PTO booth at Family Fun night. Include at this table, magnets, idea bucket and survey with what is best and worst you have seen at Riffenburgh. Consider adding a survey monkey link or an event ranking form, music and games confirmation from Audra,
- 5.) New business:
 - (a) Officers for next year: Elections for next year will be at the next meeting. Open position will be sent to school email and the date to identify when this will be occurring. Recommendation to advertise in Friday folder and facebook listing the open positions, describe position roles, what is available and what is the voting process is, emphasize the process etc. Send Amanda- officer description, elections, voting process.
 - (b) Subcommittee: when will these start to be organized, what are the subcommittees going to be, how can we get more of these small groups.
 - (c) May meeting: Put on the agenda to decide what events to continue, how do we plan for next year, what are new ideas.

6.) Student Accountability Committee (Melanie Mierzwa)

April 9th will be the next meeting at 7:30am. Submitted info to the district for staffing and facility needs for 2018-2019 school year. Will need to wait on bond status to know what is possible for district dollars and what might not be covered. Items on the list are the main lighting in pod, carpeting in main areas, keep fresh feeling with light in the building.

7.) Principals report: All school items are at a status quota and will update in April meeting.

Action items for next month:

- (i) Tracy update on Teacher Appreciation events for April 30- may 4th. Room parents need some direction and when is luncheon. Melanie will initiate getting a teacher questionnaire out to keep on file for each teacher and staff.
- ii.) 50th anniversary meeting at the end of April meeting. Melanie is getting something together and is planning on coordinating the meeting.