

POUDRE HIGH SCHOOL

**Home of the Impalas
2019-2020**

201 Impala Drive
Fort Collins, CO 80521
Main Office (970) 488-6000
Attendance Office (970) 488-6002 (24 hours)
FAX Number (970) 488-6060
<https://phs.psdschools.org/>

Name _____

Address _____

City _____

Phone _____ **Grade** _____

**Poudre is a place of learning where shared decision making
prepares students for the pathways of the world.**

<p>Kathy Mackay, Principal Carey Christensen, Assistant Principal Athletic Director Cori Hixon, Assistant Principal IB Director Bryan Kiel, Assistant Principal Kendall Wilson, Assistant Principal Activities Director Luke Lefurge, Dean of Students Nick Holley, Dean of Students</p>

**PHS educates every child, every day
through rigor, relevance, and relationships.**

Table of Contents

General information

Fight Song	page 3
Daily Schedule	page 4
Important Dates	page 5

Attendance

Absences	page 6
Tardies	page 7
Excused Absences	page 7

Academics

StudentVUE	page 9
First Semester Finals Exempt Policy	page 9
Academic Honesty	page 10

Student Services

Counseling Department	page 10
Counselors/Registrars	page 11
Adding/Dropping Classes	page 11
Student Organizations	page 12
Harassment/Discrimination	page 12
In School Suspension	page 13
Personal Electronics	page 13
Safe2tell Hotline	page 14

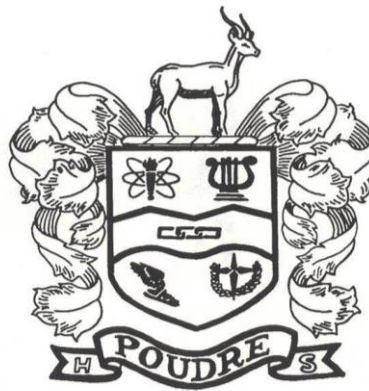
IMPALA FIGHT SONG

Poudre High will hit the line like thunder,
And we'll all shout for you to win.

Poudre High will plow the foe right under,
Never, never to give in.

Silver, Blue our colors shining brightly,
Guard them well throughout the game.

Heads up, drive on until we've won,
And then they'll know the victor's
name.



Poudre High School
Class Schedule 2019-2020

<p style="text-align: center;"><u>MONDAY</u></p> <p>Period 1 8:55 - 10:10 Period 3 10:15 - 11:30 Period 5 11:35 - 12:50 Lunch 12:50 - 1:30 Period 7 1:30 - 2:45 Period 8 2:50 - 4:05</p>	<p style="text-align: center;"><u>TUESDAY</u></p> <p>Period 2 8:55 - 10:10 ICAP Advisory 10:15 - 11:30 Period 4 11:35 - 12:50 Lunch 12:50 - 1:30 Period 6 1:30 - 2:45 Period 7 2:50 - 4:05</p>
<p style="text-align: center;"><u>WEDNESDAY</u></p> <p>Period 1 8:55 - 10:10 Period 3 10:15 - 11:30 Period 4 11:35 - 12:50 Lunch 12:50 - 1:30 Period 5 1:30 - 2:45 Period 8 2:50 - 4:05</p>	<p style="text-align: center;"><u>THURSDAY</u></p> <p>Period 2 8:55 - 10:10 Period 3 10:15 - 11:30 Period 5 11:35 - 12:50 Lunch 12:50 - 1:30 Period 6 1:30 - 2:45 Period 7 2:50 - 4:05</p>
<p style="text-align: center;"><u>FRIDAY</u></p> <p>Period 1 8:55 - 10:10 Period 2 10:15 - 11:30 Period 4 11:35 - 12:50 Lunch 12:50 - 1:30 Period 6 1:30 - 2:45 Period 8 2:50 - 4:05</p>	<p>ICAP is a process that guides students in the exploration of career, academic and postsecondary opportunities.</p> <p>Students may spend their off period in the Learning Lab, the Media Center, the Commons, or designated areas outside.</p>

General Information

2019 - 2020 SCHOOL CALENDAR School Holidays / Intermissions

September 2 nd	Labor Day
October 18 th	Teacher Work Day
November 27 th – 29 th	Thanksgiving Recess
Dec. 23 rd – Jan. 6 th	Winter Break
January 20 th	Martin Luther King Day
March 16 th – 20 th	Spring Break
April 10 th	Spring Intermission
May 25 th	Memorial Day

SUMMARY OF QUARTERS – 2019 - 2020

1 st Quarter	August 19 th – October 17 th
2 nd Quarter	October 21 st – December 20 th
3 rd Quarter	January 7 th – March 13 th
4 th Quarter	March 23 rd – May 28 th

Special Dates at PHS

Back-to-School Night – September 4th
Parent/Teacher Conferences – October 16th 17th
PHS Promo Fair – December 4th
End of First Semester – December 20th
Teacher Collaboration Day (No School) – February 17th
Parent/Teacher Conferences – March 4th

IB Convocation – May 21st
Graduation – May 22nd

Follow Poudre High School online for the most
up-to-date information and schedules:

<https://phs.psdschools.org/>

Twitter: #Impalatweets

Facebook: Poudre High School Official

Attendance

We recognize that regular class attendance is one of the most important aspects of a student's educational program. There is a strong correlation between consistent class attendance, parental involvement, and academic success. Student attendance is primarily the responsibility of the student and parent/guardian.

Your parent/guardian must call the automated attendance line to report an excused absence.
(970) 488-6002

NOTES WILL NOT BE ACCEPTED TO EXCUSE AN ABSENCE.

All absences not **reported within 48 hours** will remain permanently unexcused.

Students are *strongly* encouraged to use **StudentVUE** to monitor their attendance. Parents also have the ability to check **ParentVUE** in real time to view attendance for their student's current attendance. See *Academics* for specifics.

Reminder - only a parent/guardian may excuse your absences from class. Please be aware that lying or giving false information to a PSD employee may result in disciplinary action.

DANCE ATTENDANCE POLICY

As an additional approach to incentivize improved student attendance, students must have less than 20% unexcused absence at the time they purchase their dance ticket/s. Approximately four weeks prior to Homecoming Dance and Prom, lists of ineligible students (IDs only) and percentage unexcused will be posted and publicized giving students an

opportunity to gain eligibility through their improved attendance. If unexcused absences dip below 20% prior to the dance they may attend.

TARDIES

Attending class in a timely manner is essential to a student's post-secondary success. The ability for a student to be on time is a characteristic that we value here at PHS. Therefore, excessive tardiness will be reported to the Dean of Students for problem solving, an action plan, or disciplinary action. A habitually tardy student, as defined by the Deans, may be placed on a tardy contract to heighten the awareness for the parent, student, and staff that this student needs to make immediate changes in his/her behavior to enhance the student's academic success.

Students who miss more than the first **2 minutes** of class will be marked tardy unexcused. These TU's will count toward the attendance policy, in addition to unexcused absences. Students are required to attend class even if they have missed some portion of the class. Students cannot be in the halls if they have a class (excused or otherwise).

EXCUSED ABSENCES = A parent or guardian may excuse an absence from class. Students may not be excused from class and remain on campus.

*Students will be given the same number of days absent to make up work that was missed (i.e. out two days ill, two days to make up work.)

*Please pick up a form in attendance for all prearranged absences.

SCHOOL-EXCUSED ABSENCES

A staff member authorizes the absence due to a school function. This absence does not impact the student's finals exempt status. Students are expected to find out what work will be missed while they are gone and to hand in missed assignments upon

their return to class (i.e. out of school Thursday for a choir concert, work is due on Friday.)

SENIORS & JUNIORS may take **two days** during the year as school-excused absences to visit colleges. Students will need to pick up a visitation form from the Guidance Office or Attendance Office **prior** to their trip. Days not used in junior year do not carry over to senior year.

*Poudre High School may require documentation or suitable proof for excessive, excused absences.

Examples of Justifiable Cause for Absenteeism

Illness

Medical Reasons / Funeral

Extended Illness with Doctor Verification

Religious Observances / Court

The school may require suitable proof regarding the above exceptions, including written documentation from medical sources.

UNEXCUSED ABSENCES

Students with absence(s) due to truancy may have the opportunity to make-up missed work per teacher's discretion. Excessive unexcused absences will result in additional interventions including but not limited to: ISS, parent meetings, home visits, restriction of privileges such as losing an off period or being assigned to academic support during lunch, attendance contracts, and alternative schooling options.

ABSENCES DUE TO SUSPENSION

Students with absence(s) due to disciplinary action will have the opportunity to make-up missed work for partial credit.

Regardless of the type of absence, it is the student's responsibility to communicate with their teacher to acquire and complete the missing work within the appropriate timeline.

Academics

MONITORING YOUR PROGRESS:

StudentVUE provides information about:

- ✓ Grades, including specific assignments
- ✓ Attendance reports
- ✓ Tests & academic performance
- ✓ Upcoming school events

To access *StudentVUE*, visit the Poudre School District website at <https://pvue.psdschools.org/> or set up an appointment with your counselor for more information.

Parents are strongly recommended to view grades with their students on a regular basis. Working as a team to monitor student's grades and attendance is essential part of a student's success.

Students with F's may be required to attend/participate in academic interventions during their off periods or lunches.

2019-2020 First Semester FINALS EXEMPT POLICY

The Finals Exempt Policy is as follows: A student who earns an "A" in a course is exempt from finals in that specific course. Should a student earn a grade below an "A," he or she will be required to take a final exam in that particular class. Grades will be pulled on December 13th at 3:30pm to qualify for finals exempt status. Please note:

- This policy pertains to year-long classes only and is for first semester finals only.
- If a student elects to take a final in a class that he or she has received an exemption, the exam will only count only if it raises the final grade.
- Finals are required in all semester-long courses.
- All students take end of year finals.

ACADEMIC HONESTY

In education, we are continually studying the ideas of others. In our speaking and writing, it is important that we acknowledge these ideas and give credit where it is due. Plagiarism is using other people's ideas and words without clearly stating the source of that information. Plagiarism and cheating are serious offenses and will result in disciplinary action. The following penalties will apply for plagiarism and cheating:

- 1) The student(s) will earn a zero on the assignment, project, or test. The student(s) who contributed to the offense (i.e. shared information or answers) will also earn a zero, whether or not the student benefited personally from the information. Parents or guardians will be notified, and the Dean of Students and the appropriate counselor(s) will be informed.
- 2) Documentation of the incident will be placed in the student's permanent record. Throughout the student's years at PHS, if two incident reports are accumulated, a meeting with the student, parent/guardian, counselor and/or dean will be scheduled to determine further disciplinary action.

Student Services

COUNSELING DEPARTMENT

Counselors are an integral component of the educational process. Students consult regularly with their counselor regarding academic, social or emotional concerns. Eight full-time counselors work with students and their families to ensure success at Poudre High School.

Jeff Schelly	jschelly@	(970) 488-6213
Kathleen McCormack	kmccorma@	(970) 488-6062
Matt Miltenberg	mmiltenberg@	(970) 488-6037
Cassie Poncelow	cponcelo@	(970) 488-6032
Rochelle Crook	rlenox@	(970) 488-6044
Alan Flores	aflores@	(970) 488-6046
Greg Piccolo	gpiccolo@	(970) 488-6043
Kim Wilder	kwilder@	(970) 488-6015

Graduation Advocate	Lori Miller	lmiller@	488-6031
Graduation Advocate	Lisa Mahler	lmahler@	488-6052
Counseling Assistant	Jennifer Backurz	jbackurz@	488-6064
School Registrar	Corryn Powell	ccorryn@	488-6076

The school registrar assists students and families with transcripts, change of address, verification of enrollment, schedules, grade history, diplomas, and school of choice.

SCHOLARSHIPS

Students interested in **Scholarship Information** contact Mrs. Klamm in the Career & Counseling Room in the office.

SENIOR GRADUATION CONFERENCES – All seniors are required to schedule a conference in September or October with their counselor. Parents are welcome to attend.

ADDING / DROPPING CLASSES

- See your counselor to discuss any Add/Drops. Signatures from parents are required for all Drop requests.
- Students may withdraw and receive a final grade of “W” from **semester length** courses **four weeks** into any semester provided they have parent permission. Any class dropped after the fourth week of any semester for any reason will result in a final grade of “F” in that course.
- All students must maintain a minimum of 30 credits (6 classes) each semester. PaCE, and independent study classes do not count toward the required 30 credits.

Student Organizations

Poudre High School has numerous academic organizations, athletic teams, school-sponsored activities, and student-initiated clubs that support individual interests. We encourage you take a

chance, get involved with peers and have a positive experience during your high school career! To find out more about these clubs and activities or to start your own club, please contact Mrs. Wilson or go to <https://phs.psdschools.org/Activities>

Active Minds Ambassadors Baseball Basketball Cheer Cycling Club Dance DECA Drama Club Environmental Club FBLA FCCLA Film Club Football Golf HOSA Impala Connectors Key Club Knowledge Bowl Math Club Mu Alpha Theta Mock Trial National Art Society National Honor Society	National Science Bowl National Technical Honor Society Nordic Skiing Ocean Bowl Poudre Reader's Society Robotics Team Science Olympiad Service Club Soccer Softball Spectrum Speech & Debate Student Leadership Swimming & Diving Tennis Track & Field Ultimate Frisbee Unified Basketball Unified Flag Football Unified Soccer Volleyball Wrestling Yearbook
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- Please note that this list is constantly changing. This list does not include student-initiated activities. Those can be found at <https://phs.psdschools.org/Activities>

HARASSMENT/DISCRIMINATION/BULLYING

Includes: Display of visual or written remarks or threatening remarks directly or indirectly about ethnicity, race, culture,

religion, sexual orientation, nationality, gender or handicapped disabilities.

SEXUAL HARASSMENT- PHS will not tolerate sexual harassment, which is defined as any unwelcome or demeaning sexually-related behavior that creates an intimidating, hostile or offensive environment.

Students who believe that they have been the subject of harassment/discriminatory behavior are strongly encouraged to confidentially report the incident immediately to a dean, counselor, teacher or administrator. Reports will be investigated, and disciplinary measures are suspension and expulsion. Hazing in any form will NOT be tolerated at Poudre.

Students can be held accountable for inappropriate content on any SOCIAL MEDIA on or off school property.

ISS - In School Suspension

Student who receive ISS will complete their academic day under the supervision of the dean of students.

PERSONAL ELECTRONICS

Personal electronic devices may be brought on campus; however, *they are allowed in classrooms for academic purposes only.*

- ✓ It is the student's responsibility to use their electronic device appropriately.
- ✓ The security of the device is the student's responsibility, as Poudre High School is not able to replace lost/stolen items. **Lockers are NOT secure places for these expensive items, especially not the PE lockers.**

Any electronic device that is used inappropriately may be confiscated; a warning need not be given, taken to the Dean's Office. *A parent/guardian will be responsible for picking up these devices.* Electronics that are confiscated create an inconvenience for everyone involved!

MOST crimes in high schools are crimes of opportunity.
Trust people, don't tempt people by locking up valuables.

PHS PROPERTY

Please be mindful of the building and the surroundings.
Destruction of school property, intentional and unintentional,
will result in appropriate disciplinary action.

FOR YOUR SAFETY AND THE SAFETY OF OTHERS

Poudre High School has the following minimal expectations for reporting events or actions that may be harmful or detrimental to you or a fellow student:

1. Any threats made against you or another person.
2. Any use or possession of drugs or alcohol.
3. Possession of a dangerous or deadly weapon of any type.
4. Harassment of any type towards you or another person.

It is our expectation that should you see, hear, or become aware of any of the above-mentioned or any other events which you believe could affect your safety and well-being or that of another student, you would immediately report such information to a responsible adult such as a Parent, Counselor, Dean, Teacher, Administrator, or School Resource Officer.

STATE HOTLINE NUMBER: 1-877-542-SAFE (7233)
PHS Deans of Students (970) 488-6018 | (970) 488-6058
PHS COUNSELING STAFF